

Checklist for Members Applying to Stand for Election as a Director - 2021

Eligibility

1. You must have been a Member of the Society for a minimum of 2 years, in your own name.
2. If you have been a joint share account holder for at least 2 years you will be able to satisfy this requirement by concession, provided that you re-register as the first named on your account, with the written consent of the other named person on your account. To do so, both you and the first named person on your joint account must submit a written request signed by both parties to: Membership Services, The Channel Islands' Co-operative Society Limited, Co-operative House, 57 Don Street, St Helier, Jersey JE2 4TR by no later than 7pm on Friday, 09 April 2021.
3. You must have spent £1,300 with the Society in the financial year before you stand for election, i.e. if you are standing for election in June 2021, you must have incurred expenditure through the purchase of food and/or fuel up to or exceeding the above limit in the year ended 10 January 2021.
4. You must also satisfy the requirements detailed in Rule 10.19 of the Society's Rules, which can be found at: www.channelislands.coop
5. You must be willing to serve for a term of three years and to fulfil all the obligations and duties of a Director detailed in the Guidance Notes for Prospective Directors.
6. Your application must be supported by a Proposer and Seconder, both of whom must also be Members of the Society.
7. You will have to complete a Personal Questionnaire ("PQ") set by the Jersey Financial Services Commission or the Guernsey Financial Services Commission, as appropriate. This is a regulatory requirement which must be complied with as the Society operates a money services business. Successful candidates will be invited to complete a PQ shortly after their election but their appointment will be conditional on their PQ being approved by the relevant regulatory body.
8. Successful candidates will also be required to provide a satisfactory Basic Police Disclosure Certificate from the Jersey and/or Guernsey Police, as appropriate.
9. Successful candidates will be required to sign a copy of the Society's standard Letter of Appointment, which contains the essential terms and conditions applicable to the Society's elected Directors.
10. The Society will require evidence of any qualifications relevant to your application.
11. If elected and appointed to the Board you will be required to successfully complete any certified training required as part of the Board's training and development programme.

Application Process

1. You must complete an online application, which can be found at www.channelislands.coop. Your completed application, CV and basic Disclosure & Barring Service certificate (the cost of which will be refunded by the Society) must be filed online by no later than 7pm on Friday, 09 April 2021
2. Your application must be supported by a Proposer and a Seconder who must both be Members of the Society. When completing your online application you will be asked to provide email contact details, names, postal addresses and membership numbers for your Proposer and Seconder.
3. You will be asked to file an election statement online with your application and will also be required to provide a recent photograph of yourself. If you stand for election your candidacy will be published on the Society's website, instore and through the Society's marketing channels which include local press and digital media in Jersey and Guernsey.
4. All applicants who qualify under Rule 10.19 and have provided a satisfactory basic police disclosure certificate.
5. We will contact successful applicants and ask them to confirm their intention to stand for election during the week commencing 26 April 2021.
6. The Society will publish details of the candidates standing for election on 3 May 2021 via its website.
7. Online elections will commence on 4 May 2021.
8. Online elections will close on 1 June 2021.
9. Notices of the Annual Meeting of Members and Special Meeting of Members taking place on 8 June 2021 will be published on 16 April 2021.
10. The results of the Directors elections will be announced at the Annual Meeting of Members on 8 June 2021 and will be published on the Society's website and in other media as soon as possible thereafter.
11. Rules 10.20 and 10.21 prohibit candidates from canvassing directly or indirectly. This includes soliciting votes, in person, by post, email or other electronic means such as social media. Candidates who breach these Rules are liable to disqualification.