

Standing Orders for Members' Meetings

1. The order of business at every ordinary or special meeting of the Society shall be in accordance with the printed Agenda or Order of Business issued with the Notice of the Meeting.
2. Only one Member shall speak at a time and he/she shall be standing and address the Chair.
3. The time allowed for making any speech, except for the Chair's address or any formal report to the Meeting, shall not, except by consent of the Meeting, exceed the following limits:
 - a. Any speech and discussion - 5 minutes
 - b. Any speech moving a resolution or amendment - 10 minutes
 - c. A reply by the mover of any resolution - 5 minutes
4. An extension of the above times, not exceeding 5 minutes in any case, may be allowed by consent of the Meeting.
5. No Member shall be allowed to speak more than once on the same question (except a mover of a resolution to reply to the discussion) unless permission be given to explain, or the attention of the Chair be called to a point of order.
6. Whenever an amendment is made upon a motion, no second amendment shall be taken into consideration unless the first amendment is disposed of. If an amendment be carried it shall then become a substantive motion.
7. The mover of an original motion to which no amendment is submitted shall have the right to reply to the discussion on such motion. The mover of an original motion shall also have the right of reply to the discussion on any amendment, provided only one amendment is submitted. In the event of more than one amendment being submitted, the mover of the original motion shall have the right of reply to the discussion on the first amendment. Should such first amendment be defeated, the mover of the original motion shall have the right of reply to the discussion on subsequent amendments, but should an amendment be carried the mover of such amendment shall have the right of reply to the discussion on subsequent amendments until one is carried.
8. Movers of amendments that are carried shall have similar rights as their predecessors having the right of reply.
9. The mover of an original motion or of any amendment losing his/her right of reply shall not be debarred from taking part in subsequent discussion of the business under consideration. The right of reply should be exercised only after discussion has closed and subsequently no further debate shall be allowed on the question. No new matter shall be introduced in reply to discussion.
10. That "the question be now put" be moved on any business before the Meeting at any time except when a speaker is addressing the Meeting, and if seconded shall at once be put to the vote without any discussion, unless it shall appear to the Meeting that such a motion is an abuse of the standing orders or an infringement of the rights of Members. If the question be decided in the affirmative, the question before the Meeting shall immediately be put and decided without further debate.
11. When the Chair rises to speak, Members' shall immediately take their seats.
12. The decision of the Chair on any point shall not be open for discussion, and it shall be his/her duty to observe that the standing orders are obeyed, unless any of them are suspended which can only be by the consent of two thirds of the Members present at the Meeting.